



## New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	VIII	Special Interest Topics	
Chapter:	D	Interstate Services	10-1-2001
Subchapter:	2	Out-of-State Placements	
Issuance:	500	<b>Termination of CP&amp;P Placement Outside of New Jersey</b>	

### Termination of Supervision 10-1-2001

Supervision may be terminated when:

- pre-established by agreement between CP&P and the out-of-state agency via the ICPC 100A;
- requested by the Local Office with concurrence of the Interstate Services Unit and the out-of-state agency;
- requested by the out-of-state agency with concurrence of the Local Office and the Interstate Services Unit; or
- the child reaches New Jersey's age of majority and/or becomes self-supporting. See [CP&P-V-A-3-500](#), Medicaid Extension for Young Adults (MEYA), Also Known as Chafee Medicaid, regarding eligibility for extended Medicaid coverage.

### Initiated by Local Office 11-25-92

When it is determined that supervision is no longer necessary, the termination request including the reasons for recommending termination is made to the out-of-state agency. The out-of-state agency is also requested to discuss termination with the placement resource. The request is transmitted through the Interstate Services Unit. The actual termination is mutually agreed upon by CP&P and the out-of-state agency, and the Interstate Services Unit acts as liaison when there is no mutual consent.

When the Interstate Services Unit receives notification from the out-of-state agency regarding the recommendation for termination, the Interstate Services Unit notifies the Local Office of the OSA decision. If termination is agreed to by the out-of-state agency, termination is recorded as outlined in [CP&P-III-C-8-100](#). The family with whom the child resides is advised regarding the termination of CP&P services.

When termination involves transfer of legal custody to the out-of-state placement resource, the CP&P Worker and Supervisor include copies of the court order with their termination correspondence to the Interstate Services Unit.

**Procedures for Termination Initiated by a CP&P Local Office 11-25-92**

RESPONSIBILITY	ACTION REQUIRED
Worker and Supervisor	<ol style="list-style-type: none"> <li>1. Review casework goals and objectives.</li> <li>2. Determine that supervision is no longer necessary.</li> </ol>
Worker	<ol style="list-style-type: none"> <li>3. Prepare a letter to the out-of-state agency requesting their concurrence to terminate.</li> </ol>
Supervisor	<ol style="list-style-type: none"> <li>4. Review and sign letter and forward, in triplicate, to the Interstate Services Unit for review and transmittal to out-of-state agency.</li> </ol>
Interstate Services Unit	<ol style="list-style-type: none"> <li>5. Review and approve recommendation for termination.</li> <li>6. Transmit letter to out-of-state agency.</li> </ol>
Out-of-State Agency	<ol style="list-style-type: none"> <li>7. Review recommendation and notify the Interstate Services Unit of concurrence to terminate, OR request that supervision be continued.</li> </ol>
Interstate Services Unit	<ol style="list-style-type: none"> <li>8. Notify Local Office of OSA decision.</li> </ol>
Casework/Supervisor	<ol style="list-style-type: none"> <li>9. Follow Child Placement Review Board procedures regarding termination</li> </ol>

	when applicable.
Worker	<p>10. Review OSA decision and process termination per <a href="#">CP&amp;P-III-C-8-100</a>, if appropriate.</p> <p>11. Advise the placement resource of termination of service.</p>

### **Initiated by Out-of-State Agency**

**11-25-92**

When the request for termination is initiated by the out-of-state agency, the situation is assessed and a determination is made as to whether the out-of-state agency has discussed termination with the placement resource. The Local Office advises the Interstate Services Unit of its decision regarding the OSA recommendation to terminate. If the Local Office determines there is a continued need for supervision, the reasons are included. If the Local Office concurs with the OSA recommendation to terminate, the out-of-state agency is advised of the date of termination of CP&P responsibility, transmitting the reply through the Interstate Services Unit.

The Interstate Services Unit acts as liaison for resolving differences regarding continued supervision. Termination is recorded as outlined in [CP&P-III-C-8-100](#), if appropriate.

### **Procedures for Termination Initiated by an Out-of-State Agency**

**11-25-92**

RESPONSIBILITY	ACTION REQUIRED
Out-of-State Agency	1. Recommend termination of supervision.
Worker and Supervisor	<p>2. Review casework goals and objectives.</p> <p>3. Follow Child Placement Review Board procedures regarding termination when applicable.</p>
Worker	4. Prepare a letter to out-of-state agency relative to recommendation, including effective date of termination, if appropriate.

	<p>5. Process service termination per <a href="#">CP&amp;P-III-C-8-100</a>, if appropriate.</p>
Supervisor	<p>6. Review and approve letter to out-of-state agency and forward, in triplicate, the letter to the Interstate Services Unit for transmittal to out-of-state agency.</p> <p>7. Review and approve letter and send to the out-of-state agency.</p>